



## **KCPW JOB ANNOUNCEMENT: News Host / Producer**

KCPW 88.3 FM *Salt Lake Public Radio* seeks a News Host / Producer to join its team and help advance KCPW's public service mission. The ideal candidate will have a passion for local issues and nonfiction storytelling, a strong on-air presence, and academic or professional experience in radio production.

On-air since 1992, and broadcasting from the Denkers Studio on Library Square in Salt Lake City, KCPW Public Radio 88.3 FM is the Salt Lake Valley's first, 24-hour, news and information outlet providing listeners with a complete spectrum of thought-provoking, local, national, and international, public radio programming. KCPW is a space on the local radio dial that informs, encourages engagement, and builds community.

**Employment Classification:** Full Time, 40 hours/week, flexible hours

**Salary:** Starting pay \$40,000 annually and up, commensurate with experience, education and qualifications

**Reports to:** Programming & Operations Director

**Supervisory Responsibilities:** None

### **Description of Duties:**

The selected candidate will contribute to daily news hosting and will have lead responsibility for the production of two of KCPW's local productions, coordinating and planning weekly execution: 1.) hosting the Friday morning live news round-up, *Behind the Headlines*, in collaboration with The Salt Lake Tribune, for broadcast on KCPW and Utah Public Radio; 2.) producing the weekly local program, *In the Hive*. Regular, ongoing duties include story selection, interview preparation, and guest coordination, scheduling Salt Lake Tribune reporters, editors, and columnists to build each week's *Behind the Headlines*; producing *In the Hive* each week addressing current and cultural events, politics, the environment, economic, social and community issues across the state, with a focus on the greater Salt Lake Valley via interviews, research, and audio collection; creating and posting description/audio of local shows to the KCPW website, social media, and podcast platforms; producing promos for broadcast; adding to daily news hosting via live and/or recorded newscasts.

Additionally, this position will participate in live, on-air during on air pledge drives; and otherwise assist outreach events (tabled events for example) and special broadcasts (debates, lectures, panels, etc.) to meet the organization's public service mission.



## Minimum Requirements:

- Bachelor's degree in journalism, or an equivalent combination of relevant education and experience.
- Demonstrated ability to conduct thorough research and interviews, assess news and make editorial judgments.
- In-the-field reporting experience, which could include but is not limited to collecting audio, conducting interviews, or producing stories
- Demonstrated working knowledge of audio editing using a variety of industry standard tools and software.
- Demonstrated knowledge and experience working and collaborating with others on a variety of digital and social media platforms.
- Ease and comfort being live on air
- Strong understanding of journalism's ethics and standards
- Ability to work independently and on deadline
- Thorough attention to detail

## To Apply:

Send a resume, cover letter, professional references, and three samples of relevant work to Jesse Ellis at [jellis@kcpw.org](mailto:jellis@kcpw.org). This position is open until filled.

*Diversity creates a healthier atmosphere: All qualified applicants will receive consideration for employment without regard to race, color, religion, sex, age, national origin, protected veteran status, disability status, sexual orientation, gender identity or expression, marital status, genetic information, or any other characteristic protected by law.*